



Confidential Protection Application
For Ongoing Service Opportunities

Explanation

The purpose of this application is to enable ministries to carry out their missions while protecting children, students, adults and leaders. This application will be asking some very personal and private questions. It is our intention to find out more about the people that we are entrusting our minors (*under the age of 18*) to. The information contained in this application will be treated with utmost confidentiality and respect. WSCC's leaders have mandated strict criteria for the treatment and storage of these confidential documents. At all times, these applications will be stored under a double-locked system (in a locked file cabinet). No one will have access without proper authorization.

The questions contained herein are not designed to offend or to pass judgment, but rather to create an environment where a person's past will not hinder the ministry in carrying out its mission in a safe, fun and productive way. If you answer affirmatively to any of the questions on the following page, we may contact you for a personal interview. Please be assured that answering affirmatively does not necessarily preclude you from ever serving with youth.

This application is to be completed by all applicants for any position involving interaction with minors.

General Information

Please print clearly

Name _____

Sex M F

Current Mailing Address _____

Have you ever lived outside of Illinois? If so, when and what state?

Phone Numbers

Home _____ Cell _____

Email Address _____

Current Employer _____

Work Phone _____

Position (at work) _____

Church History

Write a brief testimony about how you became a Christian (include dates).

Do you regularly attend Sunday morning services? For how long?

yes no

Have you accepted Jesus Christ as your Lord and Savior and have you been baptized by immersion?

yes no

Are you a member of WSCC?

yes no

Have you attended other churches before coming to West Side? If so, where?

yes no

In what other ministries at WSCC are you actively involved?

- 1.
- 2.
- 3.

Describe two things that you do or are involved in that will help you to continue to grow spiritually.

- 1.
- 2.

Please explain what led you to apply for volunteer work with the Children's and Youth Ministries at WSCC.



Personal Situations

If you need extra room, please attach another piece of paper

Have you ever been concerned that you may have an addiction to drugs, alcohol, tobacco, pornography or any other addiction; or has anyone ever suggested that you may have a problem with any of the above? If yes, explain.

yes no

Have you ever participated in, or been accused, convicted or pleaded guilty or no contest to abuse or any sexual misconduct?

yes no

Have you ever been convicted of or pleaded guilty or no contest to any criminal offense of any kind?

yes no

Have you ever been treated for a psychiatric disorder? If yes, explain.

yes no

Are you aware of any traits or tendencies you possess that could pose any threat to children or youth? If yes, please explain.

yes no

Has there been any abuse in your family background with drugs or alcohol or that was emotional, physical or sexual in nature? If yes, what steps have you taken to minimize the impact that those issues will create for you?

yes no

Have you ever been counseled for any of the situations described above?

yes no

Would you like a staff member to call you to discuss your answers regarding the above questions?

yes no



Please list any previous work involving children/youth or any gifts or education that has prepared you to work in the children's area.

Skills and Interests

Hobbies/Special Interests:

Some gifts or abilities I bring to this ministry:

- | | | | |
|--------------------------------------|--|---------------------------------------|--|
| <input type="checkbox"/> Fun | <input type="checkbox"/> Hospitality | <input type="checkbox"/> Friendliness | <input type="checkbox"/> Leading |
| <input type="checkbox"/> Flexibility | <input type="checkbox"/> Musical Ability | <input type="checkbox"/> Nurturing | <input type="checkbox"/> Relationship Building |
| <input type="checkbox"/> Organizing | <input type="checkbox"/> Office Work | <input type="checkbox"/> Listening | <input type="checkbox"/> Curriculum Writing |
| <input type="checkbox"/> Teaching | <input type="checkbox"/> Other _____ | | |

References

Please give three people that you know, who meet the following criteria:

- Is over 18 years old
- Is not related to you
- Has seen you around minors
- Has known you for 3 years
- Has a definite knowledge of your character

Reference #1

Name _____

Nature of Association _____

Occupation _____

Length of Time Known _____

Mailing Address _____

Phone numbers

Home _____ Cell _____ Work _____

Email _____



Reference #2

Name _____

Nature of Association _____

Occupation _____

Length of Time Known _____

Mailing Address _____

Phone numbers

Home _____ Cell _____ Work _____

Email _____

Reference #3

Name _____

Nature of Association _____

Occupation _____

Length of Time Known _____

Mailing Address _____

Phone numbers

Home _____ Cell _____ Work _____

Email _____

Please mark all that this application is filled out for

Early Childhood

Elementary

Jr. High

High School

Paid Childcare

Other _____



Applicant's Statement

The information contained in this application is correct to the best of my knowledge. I authorize any references listed in this application to give you any information (including opinions) they may have regarding my character for children or youth work. I authorize the release of the information contained in this application, on a confidential, need to know basis, to any ministry at **West Side Christian Church** in which I seek a volunteer position. In consideration of the receipt and evaluation of this application by **West Side Christian Church**, I hereby release any individual, church, youth organization, charity, reference or any other person or organization, including record custodians, both collectively and individually, from any and all liability for damages of whatever kind or nature, which may at any time result to me, my heirs or family, on account of compliance or any attempts to comply, with this authorization. To uphold the confidentiality of the references, I waive any right that I may have to inspect any information provided about me by any person or organization, but I may contact West Side Christian Church to inquire about information provided about me. Should my application be accepted, I agree to refrain from unscriptural conduct in the performance of my services on behalf of the Church. I hereby authorize **West Side Christian Church** and its designated agents and representatives to conduct a comprehensive review of my background causing a consumer report and/or an investigative consumer report to be generated for employment and/or volunteer purposes. I understand that the scope of the consumer report/ investigative consumer report may include, but is not limited to the following areas: verification of social security number; credit reports, current and previous residences; employment history, education background, character references; drug testing, civil and criminal history records from any criminal justice agency in any or all federal, state, county jurisdictions; driving records, birth records, and any other public records. I further authorize any individual, company, firm, corporation, or public agency (including the Social Security Administration and law enforcement agencies) to divulge any and all information, verbal or written, pertaining to me, to **West Side Christian Church** or its agents. I further authorize the complete release of any records or data pertaining to me which the individual, company, firm, corporation, or public agency may have, to include information or data received from other sources. **West Side Christian Church** and its designated agents and representatives shall maintain all information received from this authorization in a confidential manner in order to protect the applicants personal information, including, but not limited to, addresses, social security numbers, and dates of birth.

I further state that I HAVE CAREFULLY READ THE FOREGOING RELEASE AND KNOW THE CONTENTS THEREOF AND SIGN THIS RELEASE AS MY OWN FREE ACT. This is a legally binding agreement, which I have read and understand.

Print Name _____
(First) (Middle) (Last)

Former Name(s) and Dates Used _____

Current Address Since _____
(Mo/Yr) (Street) (City) (Zip/State)

Previous Address From _____
(Mo/Yr) (Street) (City) (Zip/State)

Previous Address From _____
(Mo/Yr) (Street) (City) (Zip/State)

Social Security Number _____ DOB _____

Telephone Number _____

Drivers License Number/State _____

Applicant Signature _____ Date _____

Parental Consent- 17 & under

Parent/Guardian Signature _____ Date _____

****Please print, sign and return in person or via US mail****

West Side Christian Church
2850 Cider Mill Lane Springfield, IL 62702

FOR OFFICE USE ONLY
Date Submitted _____
Initials _____

